



## MUAA Executive Board Meeting

Jan 25th, 2024

### AGENDA

#### Microsoft Teams Virtual Meeting at 5:30 p.m.

##### Call to Order & Welcome at 5:34pm

- Jimmy Black, MUAA President
  - Thanks for joining

##### MUAA General Business

- Attendance & Minutes Review – Misty Ferguson, Secretary
  - Technical Difficulties with November minutes. Not emailed, wiped from office, recording won't open. Still trying to recover.
- Treasurer's Report – David Collins, Treasurer
  - Waiting to hear from Scott on button, will ping next week
    - Will contact Jimmy if not hearing anything
  - Alumni Events and Activities Fund
  - Should be able to reach out to Jimmy or Scott to see where your personal donations are going and to make sure they are going to the Alumni Events and Activities Fund.
  - Do we know criteria to have a button and what we need to meet criteria? – Will check with Scott, has not been mentioned before.
  - For report, Scott won't give names, only number of people who have donated. Need to know how many board members have donated on a regular basis.
  - Donor Tax Receipts, by mail? Seems not everyone gets one.

##### Executive Director Report – Matt James

- Currently teaching – not on call

##### Committee A Reports – Reeves Kirtner, VP2

- Chapters: (Barbara White/Becca Hayes)

- Great call last week with the chapter presidents
- Outlined what we are looking for with the Chapters of the Year award (rubric discussed)
  - Now have the criterion
- Focused on goals (mentoring) and new ideas (fundraise for something tangible)
- Events: (Rashad Sanders/Jill Jackson)
  - Meeting postponed. See below.
- New: Business & Development Committee
  - Leadership? Rollout?

### Committee B Reports – Janie McDaniel, VP1

- Membership: (Melissa Blatt/Sarah Kemp)
  - No updates
  - All hands on deck for Spring Graduation. April 27, 2024.
- By-Laws: (Steve Wellman/Austin Smith)
  - New Committee Changes & Timeline
    - Business & Development Committee would be new name
      - See below.

### MISC: Board Nominations, Award Nominations, Voting

- Supposed to have had a call on Tuesday (events committee) to discuss who they like and narrow down in each category, then have board vote, but still do not have packets.
  - Had meeting at beginning of the year, addressed concerns, extended deadline, still no packets and now on a time crunch.
  - Committee needs 7-10 days to complete. Voting timeframe will be short.
- Timeline was created, but has not been followed.
- Looking backwards, the latest we would want to notify recipients is February 13. Have to have packets by Friday, February 2. Full Board vote on 10-13.
- Nominations for executive committee last year were due by January 16. Board needs to see slate 30 days prior to spring board meeting. Would need slate presented at March General Board meeting on the 14<sup>th</sup>. Nominations would need to close by February 16<sup>th</sup>.
- Board Nominations – website does not have a closing date. Need to get date up. Due by Friday March 22<sup>nd</sup>, but have a grace period through Tuesday, March 26<sup>th</sup>.
  - Voting would be Monday, April 22 through Monday, May 6<sup>th</sup>.
  - Review Election results for 1 week, then gives results to board on Friday, May 10<sup>th</sup>.
  - Notify board (30 days notice needed) (Vote slate June 13<sup>th</sup>) seated July board meeting.

Jimmy:

- Talked about a young alumni weekend for alumni weekend. Is that something to work towards?
  - o Concerns about staff support for this year.
  - o Will bring up to Matt.
- TEAMS access Update
  - o Jimmy "has" TEAMS access
  - o Meaning Marshall TEAMS access – can tap into old marshall email to set up all things TEAMS
  - o Send Jimmy old marshall email address and he is going to figure out how to set up all. Janie, Steve and Dave do not have marshall email addresses.
  - o More to come
- Steve to see if he has current copy of bylaws. Should have a set signed by Annette. Mikala may have a word copy. Will check and see.
- Think about people you may want to invite to participate in monthly calls
  - o Jimmy would like a walk through of the new business school. See if we can get a tour for the spring meeting.
- Misty to send out dates for all things spring in the next few days.
- Dave will miss meeting on the 22<sup>nd</sup> of February. So will Misty and Janie (Also the April Meeting). May need to reschedule. Jimmy will look at new dates.
- Need calendar out ASAP
- Marcos Student Athlete Awards – date is not known yet. Will ask Matt at next meeting.
- Marshall day at the Capital is on January 31, 2024.
- Mikala suggestion: Is there a list of previous board members, but may be good people to reach out to for nominations and endowment fund requests.

**Adjournment at 6:38pm**

**Upcoming Dates:**

- **February General Board Meeting: Thurs 2/8/24**
- **February Executive Board Meeting: Thurs 2/22/24**
- **Spring In Person Board Meeting: Friday 4/12/24**
- **Alumni Awards Banquet: Saturday 4/13/24 6 p.m. (Marcos Student Athlete Awards?)**

**Go Herd!**

**Attendance:**

Annette Green

Reeves Kirtner

Mikala Shremshrock

**Jimmy Black**

**Steve Wellman**

**David Collins**

**Jane McDaniel**

**Becca Hayes**